

University of Pennsylvania
Course Syllabus for Summer 2024 JPAN 0103: Spoken Japanese I
M, T, Th 5:15-6:45 p.m.

Instructor	Email	Office Hour
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COURSE DESCRIPTION & OBJECTIVES

This course is designed for students who have no background in studying Japanese and would like to learn fundamental Japanese skills at a more relaxed pace than the usual Japanese language classes. The goal of this course is to achieve basic competency in the Japanese language while developing students' four fundamental skills: speaking, listening, writing, and reading, with the main emphasis on interpersonal communication skills. The course will be conducted in a combination of asynchronous self-learning days and synchronous plenary class meetings using Zoom as indicated on the schedule below. Lessons 1 to (tentatively) 10 from the textbook will be covered. The course will introduce approximately 30 sentence structures, as well as *hiragana*, *katakana*, and *kanji* characters. The communication skills to be learned include conversation skills for self-introduction, shopping, daily life, and invitations. The culture introductions and activities will be incorporated as well.

Student Learning Outcomes

The course aims at promoting an elementary level of proficiency in Japanese at the Novice-Mid level according to ACTFL (the American Council on the Teaching of Foreign Language) guidelines, especially in speaking and listening skills by the end of the session.

The mastery of competency includes:

- (1) Integrated performance of the four basic skills (listening, speaking, reading, and writing) with emphasis on interpersonal communication skills, in addition to the vocabulary used in daily life.
- (2) Accuracy in linguistic knowledge.
- (3) Cultural knowledge in daily living situations in Japan.

The credits from this course DO NOT fulfill the language requirement. It is suggested that students take a placement exam if they plan to continue studying Japanese in the following fall semester.

SCHEDULE REFLECTING THE WORKLOAD FOR A TYPICAL WEEK

Estimated total workload: 16-18 hours per week including class time

Monday, Tuesday, and Thursday (Estimated total workload: 10.5h/w)

- Attend Synchronous Plenary Sessions on Zoom (1.5h*3=4.5h/w)
- Work on online assignments and prepare for the next synchronous session (6h/w)

Wednesday, and Friday through Sunday (Estimated total workload: 6-8h/w)

- Asynchronous self-learning days: Read the assigned readings, work on online assignments, quizzes, exams, and prepare for the following week (6-8h/w)

For asynchronous self-learning days, students are expected to work on reading the textbook, watching grammar and culture videos, learning vocabulary, taking quizzes and tests, and working on homework assignments and submitting them by the due dates. The synchronous plenary class meetings will be used exclusively for application exercises for interpersonal communication skills, including conversation about specific topics, role plays, short speeches, and culture introductions and activities. While the course is fully online, the synchronous class-meetings will also be used to encourage peer interactions through breakout room features and other options in order to maintain the cohesive and engaging class atmosphere.

TEXTBOOK

Learn Japanese Online: Elementary (LJO)

The online textbook, Learn Japanese Online, will be used both to study the content (grammar, vocabulary, writing system, and culture) and to complete the assignments (speaking, listening, reading, and unit tests). You can access the textbook through the textbook link and the link in Canvas (Link to [Learn Japanese Online: Elementary \(LJO\)](#)). It is a fully online textbook; use either Firefox or Chrome to access it. Audio recording will not work on iPad and iPhone at this time. Upon your first visit, you will be prompted to pay a one-semester subscription fee of \$30. You have three payment choices: PayPal, Amazon Pay, or a check. Once you pay, you need to be sure to return to the textbook site (It should be automatic.), otherwise, the site will not recognize and process your payment. If an error occurs during payment, do not keep trying, instead, contact support@elllc.com. The textbook for this course is accessible starting May 1st, 2024. Once you purchase the textbook, you may access the textbook until July 10th, 2024. If you decide to drop this course after your purchase, you may cease accessing the textbook and receive a refund until the drop deadline of the Summer 2024 Session 1. Please reach out to support@elllc.com and request a refund.

Note that Canvas will be used extensively to manage all aspects of the course. It will provide detailed chapter schedules and places to submit your written assignments, as well as students' course grades. Please check the Canvas course every day.

Technical Equipment

Headset, Microphone, and Camera

Please ensure that your devices' audio/video and microphone functions work without problem. As you frequently use online communication (for homework assignments, self-study, exams, and synchronous sessions), please prepare an environment that does not interrupt audio recordings and online meetings.

Scanner

Writing assignments must be scanned as PDF files. You may use smartphone apps to scan documents as PDFs.

EVALUATION

The final grade will be determined based on the following items (in-class + out-of-class activities):

Attendance and Participation and performance in synchronous plenary class meetings	20%
Unit grade Online textbook tasks including grammar, speaking, listening, reading, writing, <i>kanji</i> , and performance tests	60%
Oral Performance Video assignment(s) (10%), and oral performance test(s) (10%)	20%
Total	100%

Grading Scale

		B+ 87-89	C+ 77-79	D 60-69
A 94-100	B 84-86	C 74-76	F 0-59	
A- 90-93	B- 80-83	C- 70-73		

ATTENDANCE AND PARTICIPATION

- It is essential to attend all classes, actively participate in class activities, and keep up with all coursework daily to develop your Japanese language skills. The participation grade is based on your active engagement in class activities (and discussions). Poor attendance, frequent lateness, and early departure will negatively affect your attendance grade.
- You are allowed to have a total of TWO personal days (absences) per semester with no penalty. More will likely affect your participation grade as your final grade will be lowered by one percent for each subsequent absence unless there is an emergency or serious illness. In addition, three late arrivals (over 10 minutes of tardiness) equal one absence. You are responsible for all material and work covered on days that you are absent.
- Please contact your instructor as soon as you can when you cannot participate in class for a prolonged period due to extenuating circumstances (such as illness in the family, etc.).
- Use the Course Action Notices (Path@Penn) to inform the instructor about your absences. If the absence is more than six days, you should contact your advisor for assistance and discuss the academic implications of a longer absence.
- For further information regarding attendance, consult the official College webpage on Policies Governing Class Attendance (<https://www.college.upenn.edu/attendance>)

CLASS PARTICIPATION POINTS

Please refer to the unit schedule and attend the class in a prepared state. The participation grade is determined by the student's active engagement in in-class tasks and discussions. Engaging in activities such as doing homework, studying a different subject, or using electronic devices during class will have a negative impact on your participation grade.

UNIT GRADE

The online textbook tasks including grammar, speaking, listening, reading, writing, *kanji*, and performance tests will be assigned to each unit on Learn Japanese Online: Elementary (LJO). Please read the instructions on Canvas before you work on the assignments. Please also refer to the unit schedule on Canvas for the due dates. Late submissions will be accepted until the class following the due dates and will receive 50% of the score. Submissions after the class following the due date will receive zero points. You are responsible for making up any work that you missed due to illness, extracurricular, career, or athletic obligations.

ORAL PERFORMANCE

There will be two video recording assignments and two oral performance tests which will be conducted during synchronous sessions. Detail TBA.

ACADEMIC INTEGRITY

Students must follow the principles of the University of Pennsylvania Code of Academic Integrity. Violation of the University Code of Academic Integrity may result in failure of the course.

<https://catalog.upenn.edu/pennbook/code-of-academic-integrity/>

STUDENT SUPPORT RESOURCES

Weingarten Center

The Weingarten Center offers a variety of resources to support all Penn students in reaching their academic goals. All services are free and confidential. To contact the Weingarten Center, call 215-573-9235. The office is located in Hamilton Village at 220 S. 40th Street, Suite 260.

Disability Services

The University of Pennsylvania provides reasonable accommodations to students with disabilities who have self-identified and received approval from Disability Services. Students can contact Disability Services and make appointments to discuss and/or request accommodation by calling 215-573-9235.

JPAN0103 Summer2024 Tentative schedule

Week	Monday	Tuesday	Thursday
1		5/28 Introduction Unit1	5/30 Unit1
2	6/3 Unit2	6/4 Unit2,3	6/6 Unit3
3	6/10 Unit4	6/11 Unit4,5	6/13 Unit5
4	6/17 Unit6	6/18 Unit6,7	6/20 Unit7
5	6/24 Unit8	6/25 Unit8,9	6/27 Unit9
6	7/1 Unit10	7/2 Unit10	