

## Course Syllabus for JPAN-0210/5210: Intensive Beginning Japanese I

### Fall 2024, University of Pennsylvania

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Office Hours	<p>Wednesdays 3:00-4:00 p.m.  Fridays 12:00-1:00 p.m. and/or by appointment</p> <p>* If these hours do not work with your schedule, I will work with you to find the time to meet you either via Zoom or in person, so please let me know!</p> <p>* In addition to regular office hours, I plan to hold an individual check-in meeting during Week 3 and Week 10.</p>

#### CLASS HOURS (in-person session):

MTWRF 10:15-11:44 a.m. (1.5h x 5 days = 7.5h per week)

Classroom: [WILL 2](#)

#### COURSE DESCRIPTION

Intensive Beginning Japanese I is designed for students who have little or no background in the study of Japanese who wish to develop a basic foundation in modern Japanese in **INTENSIVE format (2 C.U. per semester)**. The course is also ideal for students who wish to complete the language requirement in one year (equivalent to JPAN 0100 (formerly JPAN011) + JPAN 0200 (formerly JPAN012)). In this INTENSIVE introductory course, all four skills (speaking, listening, writing, and reading) are equally emphasized, and cultural knowledge will be introduced accordingly. By completing the second semester of this course, JPAN 0410 (formerly JPAN022), your college language requirement is fulfilled (4 C.U.).

#### COURSE OBJECTIVES

Our goals are for students to develop basic linguistic competence in interpersonal, interpretive, and presentational modes of communication, and raise cross-cultural awareness and understanding as an adult global citizen who can communicate in a linguistically and culturally appropriate manner. At the conclusion of this course, students should be able to develop proficiency at the **Novice-High** level as defined by ACTFL Proficiency Guidelines (American Council on the Teaching of Foreign Languages), and students should be at a skill level on par with JLPT N5. To this end, instructions will be given mostly in Japanese (90%+), and the instructor will assist students to:

- [Speaking] learn approximately 850 vocabulary, expressions, and grammar and manage a number of uncomplicated communicative tasks in straightforward social situations; communicate short messages on highly predictable, everyday topics necessary for survival in the target language culture, such as basic personal information, basic objects, and a limited number of activities, preferences, and immediate needs.

- [Listening] understand information from sentence-length speech in basic personal and social contexts; recognize speech dealing with areas of practical need such as highly standardized messages, phrases, or instructions.
- [Writing] meet limited basic practical writing needs using lists, short messages, postcards, and simple notes; recombine learned vocabulary and structures to create simple sentences on very familiar topics; recognize and produce both sets of Japanese syllabic symbols (*Hiragana* and *Katakana*) and approximately 175 Chinese characters (*Kanji*); and reproduce these basic characters with some accuracy.
- [Reading] comprehend hiragana, katakana, and basic kanji, as well as read key words, cognates, and common phrases/sentences in which the topic or context is very familiar, such as restaurant menu items, events/messages on notice boards, sale dates/items in newspaper advertisements, train schedules, bills/receipts, a weather map, simple memos, short letters/emails/social media posts on familiar topics, survey questions and reports, short folktales, one's cross-cultural experiences, etc.
- [Interculturality] develop deeper understanding of different perspectives and cultures other than their own by using the target language to investigate the relationship between practices and perspectives of the Japanese culture; develop social and cross-cultural skills by working collaboratively and productively toward a common goal with others in diverse cultural and linguistic contexts.

*\*This is a double credit course (2 C.U. per semester), meaning that if another intensive course is taken in the spring semester, college students will complete Penn's language requirements (4 C.U.) in one year. For first-year students, JPAN0210 will constitute a half of your course load. If you are apprehensive about the pace of this intensive course, please consider taking the non-intensive course (JPAN0100: 1 C.U. per semester).*

## ESTIMATED TOTAL WORKLOAD FOR A TYPICAL WEEK

**7.5 hours of in-person classroom work + 10.5 hours of asynchronous work = 18 total hours per week.**

I expect an average of 1.5-2 hours of daily preparation and review from you, depending on an individual student. **This course is 2 C.U. per semester!**

**Monday | Tuesday | Wednesday | Thursday | Friday [total workload: 3h. per day X 5 days = 15h.]**

- Study before attending an in-person class session: read assigned textbook pages, remember vocabulary/kanji, and complete brief on-line preparation quizzes on Canvas. **[1 hour per day]**
- Attend in-person class session **[1.5 hours per day]**
- Complete workbook homework before the next class session **[0.5-1 hour per day]**
- Self-study for quizzes; study with class PPT slides **[1-2 times per week; 0.5 hour per quiz]**
- Work on other homework assigned for the week **[0.5-1 hour]**

**Saturday | Sunday [total workload: approx. 3h. per weekend]**

- View textbook pages and remember the target grammar **[approx. 1.5 hour]**
- Self-study vocabulary, kanji, and grammar for quizzes **[0.5-1 hour per quiz]**

- Final project (produce the following four deliverables) [approx. 2 hours during the project week]  
\*approx. 2 hours X 7 weeks (a total of 14 hours) during the project week

## CLASSROOM PARTICIPATION AND EXPECTATIONS

- **Students are expected to attend each class meeting and fully participate in class discussions.**  
Preparation exercises, such as viewing textbook pages and completing brief on-line quizzes, will precede each class session. These on-line quizzes are expected to be completed **by 10AM** before the start of class.
- **Active participation is expected.**  
You are expected to speak Japanese in class. Failure to observe this principle (i.e. speaking English too often, chatting with your classmates in English) can negatively affect your grade.
- **Come to class having memorized new vocabulary**  
You cannot practice without words. Grammar is abstract and words give life to grammar. Think of Japanese class as cooking class. You understand the recipe. But if you don't have ingredients, there is nothing to make. So please make sure to bring "potatoes" and "tofu" to class. We cannot memorize words for you.
- **Don't be afraid of making mistakes!**  
We learn from mistakes. Our classroom is where we all (including the instructors!) make mistakes and learn from each other. You are welcome to talk and make mistakes as much as you want.
- **Be respectful to each other. Be supportive to each other. Learn from each other.**  
Learning a second/foreign language can be stressful. Respecting each other helps to build a safe environment, both physically and psychologically, for language learning. Humor is also useful. But let's remember that we laugh together, not at each other. Also remember that even when it's not your turn to perform in class, you can improve your Japanese by closely observing your classmates' performances—you should be listening and polishing your Japanese as you notice how your classmates interact with your instructor. "What would I do if I was called on? How would I respond? Oh, that's how one would say it!" Being attentive and respectful to your classmates' performance will help your fluency!

## COURSE MATERIALS

### Required Textbooks

Make sure to purchase the newest 3<sup>rd</sup> edition because the older editions are quite different from the 3<sup>rd</sup> edition such as page numbering and vocabulary selection!

#### 2 textbooks

- Banno, E., et al. (2020). *Genki I: An Integrated Course in Elementary Japanese (3rd ed.)*. Tokyo: Japan Times Publishing.
- Banno, E., et al. (2021). *Genki II: An Integrated Course in Elementary Japanese (3rd ed.)*. Tokyo: Japan Times Publishing.

#### 2 workbooks

- Banno, E., et al. (2021). *Genki I Workbook : An Integrated Course in Elementary Japanese (3rd ed.)*. Tokyo: Japan Times Publishing.
- Banno, E., et al. (2021). *Genki II Workbook: An Integrated Course in Elementary Japanese (3rd ed.)*. Tokyo: Japan Times Publishing.

\*We will cover Lesson 1-12 in *Genki I* and Lesson 13-14 in *Genki II*.

## Audio Files

The audio files of the textbook, Genki is necessary for practicing the vocabulary and dialogue of each chapter and completing listening sections of the workbook assignments. OTO Navi, free app (iOS and Google Play) enables you to listen to the audio material of GENKI. After downloading it, search for "GENKI" to access the audio files.

## Electronic Resources

- Genki 3<sup>rd</sup> Edition Self-Study Room: <https://genki3.japantimes.co.jp/en/student/>
- Online dictionary: <https://tangorin.com>; <http://www.jisho.org>
- Online reading tutor: <https://www.hiragana.jp/en>; <http://www.rikai.com>

## Supplementary Resources

- Makino, S. & Tsutsui, M. (1989). *A Dictionary of Basic Japanese Grammar*. (The Japan Times)

## GRADING

The final grade will be determined based on the following items (in-class + out-of-class activities):

<b>Class participation (based on attendance/discussion/dictation activities/discretion of instructor)</b>	13%
<b>In-class quizzes (given in-class 2x per week)</b> <ul style="list-style-type: none"> <li>• A written quiz will cover vocabulary, kanji, and grammar structures.</li> <li>• Your two lowest scores will be automatically dropped and not counted toward your final grade.</li> </ul>	15%
<b>Homework</b> <ul style="list-style-type: none"> <li>• Preparation exercises (5%)</li> <li>• Workbook (15%)</li> </ul>	20%
<b>Six Lesson tests</b> <ul style="list-style-type: none"> <li>• Students complete the tests in class</li> </ul> (Your one lowest score will be automatically dropped and not counted toward your final grade.)	20%
<b>One Hiragana quiz &amp; One Katakana quiz</b> <ul style="list-style-type: none"> <li>• Both quizzes will be given in-class</li> </ul>	2%
<b>Two Oral tests</b> <ul style="list-style-type: none"> <li>• To be conducted during class hours</li> </ul>	10%
<b>Final Project "TED Talks -empowering others in Japanese-"</b> <ul style="list-style-type: none"> <li>• Script (First draft, Final draft) and Speech</li> <li>• The details of the project will be announced on canvas.</li> </ul>	10%
<b>Final exam</b> <ul style="list-style-type: none"> <li>• The Final Exam will be given in a classroom during the final's week: 12/12- 12/19</li> </ul>	10%
<b>TOTAL:</b>	<b>100%</b>

## Grading Scale

		B+	87-89	C+	77-79	D	60-69
A	94-100	B	84-86	C	74-76	F	0-59
A-	90-93	B-	80-83	C-	70-73		

## GRADING POLICIES

### Attendance and Lateness

- It is essential to attend all classes, actively participate in class activities, and keep up with all coursework on a daily basis to develop your Japanese language skills. The participation grade is based on your active

engagement in class activities (and discussions). Poor attendance, frequent lateness and early departure will negatively affect your attendance grade.

- You are allowed to have a total of **5 personal days (absences)** per semester with no penalty. More will likely affect your participation grade as your final grade will be lowered by one percent for each subsequent absence unless there is an emergency or serious illness. In addition, **three late arrivals** (over 10-minute tardiness) equal one absence. You are responsible for all material and work covered on days that you are absent.
- **Please contact your instructor as soon as you can when you cannot participate in class for a prolonged period of time due to extenuating circumstances (such as sick family members, COVID-19, etc.).**
- Use the Course Action Notices (Path @Penn) to inform the instructor about your absences. If the absence is more than six days, you should contact your advisor for assistance and discuss the academic implications of a longer absence.
- For further information regarding attendance, consult the official College webpage on Policies Governing Class Attendance (<https://www.college.upenn.edu/attendance>)

### Policies regarding missed exams/assignments and late assignments

You are responsible for making up any work that you missed due to illness, extracurricular, career or athletic obligations.

- **Quizzes (given in-class):** The two lowest scores on these assignments will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. If you miss more than two quizzes, you are allowed to take **ONE** make-up quiz. If you arrange the make-up quiz with your instructor prior to the quiz date, there will be no penalty; however, a 10% deduction will be applied without prior arrangement.
- **Preparation Quizzes:** The two lowest scores will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. All preparation exercises are given on Canvas and **must be completed by 10:00 AM on the day when it's due. You can take the each quiz up to 3 times.** No make-up will be given on preparation exercises unless there is a legitimate reason such as Canvas system errors.
- **Lesson Tests:** The lowest score on these tests will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. If you miss the test more than one time, you are allowed to take ONE make-up test. If you arrange the make-up test with your instructor prior to the exam date, there will be no penalty; however, a 10% deduction will be applied without prior arrangement.
- **Final exam:** Attendance at the final exam is mandatory. If you have a legitimate conflict, you must provide official documentation and request a make-up exam as soon as possible.

### Guidelines for homework

There are two major categories: Workbooks and Preparation Exercises. All homework must be turned in on its due date to be graded. Due dates are clearly marked on the biweekly class schedule, and they will be observed strictly.

### PREPARATION EXERCISES

You will need to complete each preparation exercise on Canvas before each class. Preparation exercises are assigned for target grammars to prepare for class. Preparation exercises are about basic conjugation rules of

target grammars for the upcoming lesson. There is no time limit for each attempt. You can retake each preparation exercise an unlimited number of times before the due date. You may refer to materials such as the textbook while working on the online exercises. There will be No make-up quiz. See the weekly schedule on Canvas for more details.

## WORKBOOK

All assignments must be submitted by **10am** of the due date. See the weekly schedule on Canvas for more details. If your submission is past the due date, it is considered late. Any homework overdue more than one day will receive zero point. The quality of your work is also evaluated. You are expected to complete all assigned pages using words and kanji you have learned. You may have to re-do your assignments when your work is not satisfactory. In that case, you will receive half credit. If you redo your assignment and submit it the next day, and your work is satisfactory (all the writing exercises are 100% completed, and at least 80% correct), you will receive full points. Any redo assignment that is submitted later than the following day will not be accepted.

\*How to submit workbook

- (1) **Handwrite** all the answers.
- (2) Take a photo of the page with a smartphone or a tablet.
- (3) Scan and submit it as a PDF file to the corresponding Assignment Page.
- (4) Graded assignments will be returned to the submission page.

**\*If you have an e-book workbook, you will need to print it out to submit.**

**Worksheet grading scale (per submission):**

- 1 points (max).....if submitted on time with satisfactory work.**
- 0.8 points.....if your homework has a significant number of errors.**
- 0.5 points.....if your homework is incomplete or if turned late.**
- 0 point.....if turned in more than one day late or no submission**

## Academic Integrity

All written assignments must be the product of your own effort, consistent with the University's Code of Academic Integrity at <https://catalog.upenn.edu/pennbook/code-of-academic-integrity/>. You may not refer to other students' work in preparing individual assignments. Violation of University Code of Academic Integrity may result in failure of course.

**[IMPORTANT!] Generative AI can be a valuable tool for translating and writing in Japanese, offering an alternative to manual efforts. However, at the elementary level, relying solely on Generative AI might hinder your practice. Therefore, please limit its use, as directed by the instructor. I encourage you to harness your cognitive abilities and practice regularly to enrich your learning journey.**

- Plagiarism: Using another person's published ideas, data, or language without specific and proper acknowledgment.

- Use of another person's work: Submitting a paper that someone else prepared, either in part or whole, or preparing all or part of a paper of other written assignment for another students.
- Using or attempting to use unauthorized assistance, which include but not be limited to consult with any other person including native Japanese speakers, is violation of the academic integrity policy.
- Cheating/Copying during an examination: Copying from another student's paper, consulting an authorized material, giving information to another student, or colluding with one or more students during an examination.
- Prior possession of an examination: Acquiring or possessing an examination before it is given, unless the instructor grants permission.

## ACADEMIC SUPPORT

### Campus Resources

- PENN ELP's Conversation Partners Program: [https://docs.google.com/forms/d/e/1FAIpQLSeFNX6HaWSzD - RjC0QCdUyBfa-Godec28zkrX2\\_Qhmtz9rTQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeFNX6HaWSzD - RjC0QCdUyBfa-Godec28zkrX2_Qhmtz9rTQ/viewform)
- UPenn Japanese Language Program website: <https://web.sas.upenn.edu/japanese/>
- Facebook: UPenn Japanese Language Program (public group)
- Sign up for the Department of East Asian Languages & Civilizations (EALC) Newsletter to receive information related to events and various opportunities related to Japan as well as other East Asian language-speaking countries! You can find the details at the following link: <https://ceas.sas.upenn.edu/>
- Students who are facing unusual difficulties may consider contacting the Weingarten Learning Resources Center, which offers various academic supports to those who need them. You can find the details at the following link: <http://www.vpul.upenn.edu/lrc/>

## STUDENT SUPPORT RESOURCES

### Weingarten Center

The Weingarten Center offers a variety of resources to support all Penn students in reaching their academic goals. All services are free and confidential. To contact the Weingarten Center, call 215-573-9235. The office is located in Hamilton Village at 220 S. 40th Street, Suite 260.

#### *Academic Support*

Learning consultations and learning strategies workshops support students in developing more efficient and effective study skills and learning strategies. Learning specialists work with students to address time and project management, academic reading and writing, note-taking, problem-solving, exam preparation, test-taking, self-regulation, and flexibility.

Students can take advantage of free on-campus tutoring for many Penn courses in both drop-in and weekly contract format. Tutoring may be individual or in small groups. Tutors will assist with applying course information, understanding key concepts, and developing course-specific strategies. Tutoring support is available throughout the term but is best accessed early in the semester. First-time users must meet with a staff member; returning users may submit their requests online.

#### *Disability Services*

The University of Pennsylvania provides reasonable accommodations to students with disabilities who have self-identified and received approval from Disability Services. Students can contact Disability Services and make appointments to discuss and/or request accommodations by calling 215-573-9235.

**JPAN0210 Fall 2024 Tentative schedule (As of 8/25)**

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1	8/26	8/27 Orientation Lesson1	8/28 L1	8/29 L1	8/30 L1
2	9/2 Labor Day NO CLASS	9/3 L2	9/4 L2	9/5 L2	9/6 L2
3	9/9 Review Hiragana Quiz	9/10 Lesson Test #1 (L1-L2)	9/11 L3	9/12 L3	9/13 L3
4	9/16 L3 Katakana Quiz	9/17 L4	9/18 L4	9/19 L4	9/20 L4
5	9/23 Review	9/24 Lesson Test #2 (L3-L4)	9/25 L5	9/26 L5	9/27 L5
6	9/30 L5	10/1 L6	10/2 L6	10/3 Fall Term Break NO CLASS	10/4 Fall Term Break NO CLASS
7	10/7 L6	10/8 L6	10/9 Review	10/10 Lesson Test #3 (L5-L6)	10/11 L7
8	10/14 L7	10/15 L7	10/16 L7	10/17 L8	10/18 L8
9	10/21 L8	10/22 L8	10/23 Review	10/24 Lesson Test #4 (L7-L8)	10/25 L9
10	10/28 L9	10/29 L9	10/30 Oral Test #1	10/31 L10	11/1 L10
11	11/4 L10	11/5 L10	11/6 Review	11/7 Lesson Test #5 (L9-L10)	11/8 L11
12	11/11 L11	11/12 L11	11/13 L11	11/14 L12	11/15 L12
13	11/18 L12	11/19 L12	11/20 Lesson Test #6 (L11-L12)	11/21 L13	11/22 L13
14	11/25 L13	11/26 L13	11/27 Tadoku?	11/28 Thanksgiving NO CLASS	11/29 Thanksgiving NO CLASS
15	12/2 L14	12/3 L14	12/4 L14	12/5 L14	12/6 Oral Test #2
16	12/9 TED Talks				

\* The Final Exam will be given during the final's week (12/12 – 12/19); the final exam date/time: TBA