

Course Syllabus for JPAN 0410: Intensive Intermediate Japanese I & II

Spring 2025, University of Pennsylvania

Instructor	Hirozane, Saki 弘實 紗季 (ひろざね さき)
Email	hirozane@sas.upenn.edu
Phone	215-573-3215
Office	Williams Hall 402 (4 th floor)
Office Hour	Mondays and Wednesdays 12:00-1:00 p.m. and/or by appointment * If these hours do not work with your schedule, I will work with you to find the time to meet you either via Zoom or in person, so please let me know!

CLASS HOURS (in-person session):

MTWRF 10:15-11:44 a.m. (1.5h x 5 days = 7.5h per week)

Classroom: [WILL 29](#)

COURSE DESCRIPTION & OBJECTIVES

This course is a continuation of Intensive Beginning Japanese I (JPAN0210; formerly JPAN021). JPAN0210 or equivalent background is prerequisite. The goal of this course is to achieve basic competency in all four skills of modern Japanese language: reading, listening, speaking, and writing, in addition to vocabulary used in daily life. By the conclusion of the course, students should be able to develop the Intermediate-Low or Intermediate-Mid level proficiency as defined by ACTFL (the American Council on the Teaching of Foreign Language) guidelines. This course guides students to acquire communicative competence in Japanese as an adult, which focuses on accurate and culturally appropriate usage of the language. Japanese is primarily used as a medium of instruction.

STUDENT LEARNING OUTCOMES

Upon successful completion of the course, you will be able to:

1. Comprehend fairly long spoken passages of conversation using previously learned forms and grasp necessary information (聞く力)
2. Express yourself and your everyday needs/simple ideas in conversational situations, and use complex sentences with conjunctions in your conversation (話す力)
3. Read and understand simple letters, emails, and essays on various topics related to Japanese culture and society (読む力)
4. Write complex sentences with conjugations using kanji and write simple journals, essays, letters, and emails (書く力)

This course is a double credit course (2 c.u. per semester), meaning that students will complete Penn's language requirement (4 c.u.) in one year. If you are apprehensive about the pace of this intensive course, you may consider another option to complete language requirement, that is, taking the non-intensive courses (JPAN111 and 112: 1 c.u. per semester) in the next academic year.

ESTIMATED TOTAL WORKLOAD FOR A TYPICAL WEEK

7.5 hours of in-person classroom work + 10.5 hours of asynchronous work = **18 total hours per week.**

I expect an average of 1.5-2 hours of daily preparation and review from you, depending on an individual student. **This course is 2 C.U. per semester!**

Monday | Tuesday | Wednesday | Thursday | Friday [total workload: 3h. per day X 5 days = 15h.]

- Study before attending an in-person class session: read assigned textbook pages, remember vocabulary/kanji, and complete brief on-line preparation quizzes on Canvas. **[1 hour per day]**
- Attend in-person class session **[1.5 hours per day]**
- Complete workbook homework before the next class session **[0.5-1 hour per day]**
- Self-study for quizzes; study with class PPT slides **[1-2 times per week; 0.5 hour per quiz]**
- Work on other homework assigned for the week **[0.5-1 hour]**

Saturday | Sunday [total workload: approx. 3h. per weekend]

- View textbook pages and remember the target grammar **[approx. 1.5 hour]**
- Self-study vocabulary, kanji, and grammar for quizzes **[0.5-1 hour per quiz]**
- One Final project **[approx. 2 hours during the project weeks]**

CLASSROOM PARTICIPATION AND EXPECTATIONS

- **Students are expected to attend each class meeting and fully participate in class discussions.**
Preparation exercises, such as viewing textbook pages and completing brief on-line quizzes, will precede each class session. These on-line quizzes are expected to be completed **by 10AM** before the start of class.
- **Please follow cultural norms that are considered appropriate in Japanese culture.** E.g., take off your hat/cap, no food during class time, and no cell phone.
- **Active participation is expected.**
You are expected to speak Japanese in class. Failure to observe this principle (i.e. speaking English too often, chatting with your classmates in English) can negatively affect your grade.
- **Come to class having memorized new vocabulary**
You cannot practice without words. Grammar is abstract and words give life to grammar. Think of Japanese class as cooking class. You understand the recipe. But if you don't have ingredients, there is nothing to make. So please make sure to bring "potatoes" and "tofu" to class. We cannot memorize words for you.
- **Don't be afraid of making mistakes!**
We learn from mistakes. Our classroom is where we all (including the instructors!) make mistakes and learn from each other. You are welcome to talk and make mistakes as much as you want.
- **Be respectful to each other. Be supportive to each other. Learn from each other.**
Learning a second/foreign language can be stressful. Respecting each other helps to build a safe environment, both physically and psychologically, for language learning. Humor is also useful. But let's remember that we laugh together, not at each other. Also remember that even when it's not your turn to perform in class, you can improve your Japanese by closely observing your classmates' performances—you should be listening and polishing your Japanese as you notice how your classmates interact with your instructor. "What would I do if I was called on? How would I respond? Oh, that's how one would say it!" Being attentive and respectful to your classmates' performance will help your fluency!

COURSE MATERIALS

Required Textbooks

2 textbooks

- Banno, E., et al. (2021). Genki II: An Integrated Course in Elementary Japanese (3rd ed.). Tokyo: The Japan Times.
- Mayumi Oka, et al. (2009). TOBIRA: Gateway to Advanced Japanese – Learning through Content and Multimedia. Tokyo: Kurosio Publishers.

1 workbook

- Banno, E., et al. (2021). Genki II Workbook: An Integrated Course in Elementary Japanese (3rd ed.). Tokyo: The Japan Times.

Audio Files

The audio files of the textbook, Genki is necessary for practicing the vocabulary and dialogue of each chapter and completing listening sections of the workbook assignments. OTO Navi, free app (iOS and Google Play) enables you to listen to the audio material of GENKI. After downloading it, search for "GENKI" to access the audio files.

Electronic Resources

- Genki 3rd Edition Self-Study Room: <https://genki3.japantimes.co.jp/en/student/>
- Online dictionary: <https://tangorin.com>; <http://www.jisho.org>

Schedule of the Semester

- o We will cover Lessons 15-23 in 『げんき II』 and Chapters 1-2 in 『とびら』 in the Spring semester.
- o Approximately 200 new kanji will be introduced in this course. Upon completion of the one-year course (JPAN 021 and 022) your overall kanji knowledge will be approximately 400.
- o There will be one individual project/presentation at the end of the semester.
- o There will be six lesson tests throughout the semester, plus a final exam at the end of the term.

GRADING

The final grade will be determined based on the following items (in-class + out-of-class activities):

Class participation (based on attendance/discussion/dictation activities/discretion of instructor)	10%
Ten in-class quizzes <ul style="list-style-type: none">• A written quiz will cover vocabulary and grammar structures.• Your two lowest scores will be automatically dropped and not counted toward your final grade.	13%
Homework <ul style="list-style-type: none">• Preparation Quizzes (5%)• Workbook (15%)	20%
Six Lesson Tests <ul style="list-style-type: none">• Students complete the tests in class (Your one lowest score will be automatically dropped and not counted toward your final grade.)	23%
Oral Assessments (To be conducted during class hours) Two Oral Tests 1 minute speech about yourself such as hobbies, interests, and family, etc.	10%
Final Project - Story Telling (ST) Project	10%
Final exam The Final Exam will be given in a classroom during the final's week: May 5- May 13	12%
Peer Chat Time You will meet with an assigned partner to practice Japanese outside of the class	2%

Grading Scale

		B+	87-89	C+	77-79	D	60-69
A	94-100	B	84-86	C	74-76	F	0-59
A-	90-93	B-	80-83	C-	70-73		

GRADING POLICIES

Attendance and Lateness

- It is essential to attend all classes, actively participate in class activities, and keep up with all coursework on a daily basis to develop your Japanese language skills. The participation grade is based on your active engagement in class activities (and discussions). Poor attendance, frequent lateness and early departure will negatively affect your attendance grade.
- You are allowed to have a total of FIVE personal days (absences) per semester with no penalty. More will likely affect your participation grade as your final grade will be lowered by one percent for each subsequent absence unless there is an emergency or serious illness. In addition, three late arrivals (over 10-minute tardiness) equal one absence. You are responsible for all material and work covered on days that you are absent.
- Please contact your instructor as soon as you can when you cannot participate in class for a prolonged period of time due to extenuating circumstances (such as sick family members, COVID-19, etc.).**
- Use the Course Action Notices (Path @Penn) to inform the instructor about your absences. If the absence is more than six days, you should contact your advisor for assistance and discuss the academic implications of a longer absence.
- For further information regarding attendance, consult the official College webpage on Policies Governing Class Attendance (<https://www.college.upenn.edu/attendance>)

Class Participation Points

- Please keep your cell phones on silent and put away in your bag or pocket. The use of cell phones will negatively affect your participation grade.

Policies regarding missed exams/assignments and late assignments

You are responsible for making up any work that you missed due to illness, extracurricular, career or athletic obligations.

- Quizzes (given in-class):** The two lowest scores on these assignments will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. If you miss more than two quizzes, you are allowed to take **ONE** make-up quiz. If you arrange the make-up quiz with your instructor prior to the quiz date, there will be no penalty; however, a 10% deduction will be applied without prior arrangement.
- Preparation Quizzes:** The two lowest scores will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. All preparation exercises are given on Canvas and **must be completed by 10 AM on the day when it's due**. No make-up will be given on preparation exercises unless there is a legitimate reason such as Canvas system errors.
- Lesson Tests:** The lowest score on these tests will be automatically dropped to allow for the inevitable illness and unexpected emergencies that can arise. If you miss the test more than one time, you are allowed to take ONE make-up test. If you arrange the make-up test with your instructor prior to the exam date, there will be no penalty; however, a 10% deduction will be applied without prior arrangement.
- Final exam:** Attendance at the final exam is mandatory. If you have a legitimate conflict, you must provide official documentation and request a make-up exam as soon as possible.

Guidelines for homework

There are two major categories: Workbooks and Preparation Exercises. All homework must be turned in on its due date to be graded. Due dates are clearly marked on the biweekly class schedule, and they will be observed strictly.

PREPARATION EXERCISES

You will need to complete each preparation exercise on Canvas before each class. Preparation exercises are assigned for target grammars to prepare for class. Preparation exercises are about basic conjugation rules of target grammars for the upcoming lesson. There is no time limit for each attempt. You can retake each preparation exercise up to two attempts before the due date. You may refer to materials such as the textbook while working on the online exercises. There will be No make-up quiz. See the weekly schedule on Canvas for more details.

WORKBOOK

All assignments must be submitted by **10am** of the due date. See the weekly schedule on Canvas for more details. If your submission is past the due date, it is considered late. Any homework overdue more than one day will receive zero point. The quality of your work is also evaluated. You are expected to complete all assigned pages using words and kanji you have learned. You may have to re-do your assignments when your work is not satisfactory. In that case, you will receive half credit. If you redo your assignment and submit it the next day, and your work is satisfactory (all the writing exercises are 100% completed, and at least 80% correct), you will receive full points. Any redo assignment that is submitted later than the following day will not be accepted.

*How to submit workbook

- (1) **Handwrite** all the answers.
- (2) Take a photo of the page with a smartphone or a tablet.
- (3) Scan and submit it as a PDF file to the corresponding Assignment Page.
- (4) Graded assignments will be returned to the submission page.

***If you have an e-book workbook, you will need to print it out to submit.**

Worksheet grading scale (per submission):

1 points (max).....if submitted on time with satisfactory work.

0.8 points.....if your homework has a significant number of errors.

0.5 points.....if your homework is incomplete or if turned late.

0 point.....if turned in more than one day late or no submission

Academic Integrity

All written assignments must be the product of your own effort, consistent with the University's Code of Academic Integrity at <https://catalog.upenn.edu/pennbook/code-of-academic-integrity/>. You may not refer to other students' work in preparing individual assignments. Violation of University Code of Academic Integrity may result in failure of course.

[IMPORTANT!] Generative AI can be a valuable tool for translating and writing in Japanese, offering an alternative to manual efforts. However, at the elementary level, relying solely on Generative AI might hinder your practice. Therefore, please limit its use, as directed by the instructor. I encourage you to harness your cognitive abilities and practice regularly to enrich your learning journey.

- Plagiarism: Using another person's published ideas, data, or language without specific and proper acknowledgment.
- Use of another person's work: Submitting a paper that someone else prepared, either in part or whole, or preparing all or part of a paper of other written assignment for another students.
- Using or attempting to use unauthorized assistance, which include but not be limited to consult with any other person including native Japanese speakers, is violation of the academic integrity policy.
- Cheating/Copying during an examination: Copying from another student's paper, consulting an authorized material, giving information to another student, or colluding with one or more students during an examination.
- Prior possession of an examination: Acquiring or possessing an examination before it is given, unless the instructor grants permission.

ACADEMIC SUPPORT

Campus Resources

- UPenn Japanese Language Program website: <https://web.sas.upenn.edu/japanese/>
- Facebook: UPenn Japanese Language Program (public group)
- Sign up for the Department of East Asian Languages & Civilizations (EALC) Newsletter to receive information related to events and various opportunities related to Japan as well as other East Asian language-speaking countries! You can find the details at the following link: <https://ceas.sas.upenn.edu/>

STUDENT SUPPORT RESOURCES

Weingarten Center

Students who are facing unusual difficulties may consider contacting the Weingarten Learning Resources Center, which offers various academic supports to those who need them. You can find the details at the following link: <http://www.vpul.upenn.edu/lrc/> The Weingarten Center offers a variety of resources to support all Penn students in reaching their academic goals. All services are free and confidential. To contact the Weingarten Center, call 215-573-9235. The office is located in Hamilton Village at 220 S. 40th Street, Suite 260.

Academic Support

Learning consultations and learning strategies workshops support students in developing more efficient and effective study skills and learning strategies. Learning specialists work with students to address time and project management, academic reading and writing, note-taking, problem-solving, exam preparation, test-taking, self-regulation, and flexibility.

Students can take advantage of free on-campus tutoring for many Penn courses in both drop-in and weekly contract format. Tutoring may be individual or in small groups. Tutors will assist with applying course information, understanding key concepts, and developing course-specific strategies. Tutoring support is available throughout the term but is best accessed early in the semester. First-time users must meet with a staff member; returning users may submit their requests online.

Disability Services

The University of Pennsylvania provides reasonable accommodations to students with disabilities who have self-identified and received approval from Disability Services. Students can contact Disability Services and make appointments to discuss and/or request accommodations by calling 215-573-9235.

JPAN 0410 SPRING 2025 Tentative Schedule (Subject to change)

Week	Monday	Tuesday	Wednesday	Thursday	Friday
1			1/15 Orientation	1/16 L15	1/17 L15
2	1/20 MLK, Jr. Day No Class	1/21 L15	1/22 L15	1/23 L16	1/24 L16
3	1/27 L16	1/28 L16	1/29 L15, L16 Review	1/30 Lesson Test #1 (L15-16)	1/31 L17
4	2/3 L17	2/4 L17	2/5 L17	2/6 L17	2/7 L18
5	2/10 L18	2/11 L18	2/12 L18	2/13 L18	2/14 Tadoku
6	2/17 Lesson Test #2 (L17-18)	2/18 L19	2/19 L19	2/20 L19	2/21 L19
7	2/24 L19	2/25 JLP Event?	2/26 L20	2/27 L20	2/28 L20
8	3/3 L20	3/4 L19&20 Review	3/5 Lesson Test #3 (L19-20)	3/6 L21	3/7 L21
9	3/10 Spring break	3/11 Spring break	3/12 Spring break	3/13 Spring break	3/14 Spring break
10	3/17 L21	3/18 L21	3/19 L21 1 min speech	3/20 Tadoku	3/21 Lesson Test #4 (L21)
11	3/24 Oral Test #1	3/25 L22	3/26 L22	3/27 L22	3/28 L22
12	3/31 L23	4/1 L23	4/2 L23	4/3 L23	4/4 L22, L23 Review
13	4/7 Lesson Test #5 (L22-23)	4/8 とびら Intro	4/9 とびら L1	4/10 とびら L1	4/11 とびら L1
14	4/14 とびら L1	4/15 とびら L1	4/16 とびら L1, L2	4/17 とびら L2	4/18 とびら L2
15	4/21 とびら L2	4/22 とびら L2	4/23 Lesson Test #6 (とびら L1)	4/24 とびら L2	4/25 とびら L2
16	4/28 Review for Final	4/29 Oral Test #2	4/30 Final Presentation		

Final Exam May 5th-13th